



RISING SUN MONTESSORI SCHOOL

7006 Rossmore Lane El Dorado Hills, CA 95762

Telephone: (916) 936-2333

Email Address: rsmscharter@gmail.com

Website: www.risingsunmontessori.org

The mission of Rising Sun Montessori School is to provide an authentic Montessori school that embraces the diversity of our students, parents, and teachers. Our school community will nurture the individual needs of each child in a learning environment that encourages students to be self-directed, avid learners who are prepared for a diverse world.

RISING SUN MONTESSORI SCHOOL BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Date: March 13, 2018
Time: Open Session 5:00 pm.
Location: Library, Rising Sun Montessori School
7006 Rossmore Lane El Dorado Hills, CA 95762

OPEN SESSION 5:00 p.m.

I. Call to Order

The meeting was called to order by the Chairwoman of the Board at 5:18 pm
[Note: meeting started late due to the public lottery drawing held prior to the meeting]

II. Roll Call

The Chairwoman took roll of members present:

Margarita Rivera, Board Chair	Present <u>X</u>	Absent <u> </u>
Ken Wenham, Vice Chair	Present <u> </u>	Absent <u>X</u>
James Stoops, Treasurer	Present <u> </u>	Absent <u>X</u>
Molly Mix, Secretary	Present <u>X</u>	Absent <u> </u>
Joshua Divelbiss, Member	Present <u> </u>	Absent <u>X</u>
Cameron Lagala, Member	Present <u>X</u>	Absent <u> </u>

III. Approval of Agenda

Motion to approve agenda by Molly; Seconded by Cameron; Approved 3-0

IV. Public Comments (Items not on agenda)

None

V. Parent Committee Report

Jodie announced that there is a yearbook coordinator, the coordinator met with Brenda. The yearbook is being put together.

At the February meeting the focus was Teacher Appreciation week. The coordinators were there who will be organizing the event. Danyelle put out the survey to teachers to get information on their likes and preferences.

There are two vacancies on the Parent Committee. Karl sent a message out to parents informing them of the opportunities.

The balance of the PC fund is \$4,168.78. \$200 of that is owed to the Phoenix/Pegasus class for their Harvest Festival fundraiser for their upcoming Coloma fieldtrip.

The Square 1 Fundraiser information went out to families. Orders are due March 16th.

The upcoming parent breakfast/coffee will focus on input for the LCAP. It will be held on March 16th. The PC Treasurer made fliers to go out to families.

A spring garden day was discussed at the last meeting, but no date was set.

There is another Chick Fil A Spring fundraising night set for April 23rd.

VI. Teacher Report-Mr. Karl, Lead Teacher Taurus Middle School classroom

1. We have new students that have joined us this year who were struggling academically. The goal was to elevate the 7th graders to the level of the 8th graders, and to have the 8th graders step up into high school readiness. He has been challenging the students but they are performing well to this standard.
2. Students recently were given an end of year English Language 8th Grade Achievement Test (GAT) level 8.9. Overall the scores were great with a lot of 80, 90, 100%. They were also given the 8.9 Math GAT. Those scores weren't as high but were still good overall. One example of the success of the GAT results: 7th grade student who entered RSMS below grade level has now raised to 2 grade levels ahead of where the student started in only two trimesters.
3. The big overnight fieldtrip to Pigeon Point is coming up in two weeks. There are a large number of FRPM families in the class and we're asking for a payment of \$320 for the trip. It may be a significant cost to the school, but we want to make sure that every student in the class has the opportunity to participate in this enrichment trip.
4. There are only about 4-5 weeks of actual academic instruction time left, taking into account the fieldtrip and upcoming SBAC testing. Margarita commented that she noticed in observing the classroom that it is much calmer this year.

VII. Curriculum Coordinator-Academic Progress Report

1. Robin pointed out the bottom of the report shows a trimester over trimester comparison of total scores overall. Our IEP count increased from 11 to 12% since trimester 1 with the enrollment of a new student in trimester 2. We have also added another EL student. We are seeing great progress with the Response to Intervention (RTI) program; two-three students have been assessed for SPED and several other students have been removed from RTI services due to their progress.
2. There have been significant jumps in 6th grade reading.
3. Students are spending a lot more time on improving their writing.
4. Reading analysis has been stressed more in preparation for SBAC.
5. Some students have pointed out that a few of the books in the reading selection seem gender-biased and they are not enjoying it (i.e. girls do not relate to "Treasure Island"). We have responded by using Scholastic Points to purchase book sets that are more gender neutral/equal.
6. We only have 2 EL students at the moment, and we are all set up to test under the new system.
7. We're working on matching project instructions with project rubrics so students can clearly identify requirements being asked for in completing their projects.

VIII. Head of School Report

Karl reported the following on the 2018-19 enrollment:

1. We held a lottery this evening. We'll know the acceptance in 5 business days. We're projecting two lower elementary classrooms for the fall as this is where the growth has been. Of the 121 students currently enrolled, 10 are graduating 8th grade students. Of the remaining 111 students, 101 have re-enrolled for the fall. Of the 10 leaving, 2 are moving out of the area and the other 8 gave vague reasons (i.e. closer home school, commute, etc).
2. We have brought in a total of 77 new applications for the fall. Our budget is projecting an enrollment of 130, but we could be at 135.

IX. Discussion/Action Items

1. A request was made to move the April board meeting due to Karl and Brenda's attendance at the middle school fieldtrip. The board decided on April 17th for a reschedule date.
Motion by Cameron; Seconded by Molly; Approved 3-0
2. A draft of the 2018-19 Academic Calendar was presented. Karl pointed out that we have 179 days, last year was 178. There are tentative community events listed, but they have not been calendared in until we can coordinate the dates with the Parent Committee. We are still keeping the 2 minimum days per month and three weeks for winter break.
Motion by Molly; Seconded by Cameron; Approved 3-0

3. The 2018-19 Employee Handbook has changes in Healthcare and Sick/PTO. The changes to Sick/PTO specifically align with CA law changing amount offered from "days" to "hours." They have to be recorded separately and when an employee uses hours they will specify whether they are taking time for "sick" or "personal time."

The Board Chair called for a motion to approve the changes in the Employee Handbook.
Motion by Molly; Seconded by Cameron; Approved 3-0

4. Second Interim budget was provided to all board members to review prior to the meeting. Business Manager, Brenda, reviewed some key points: 1. Revenue increase from first interim due to gap funding % increase; increase of LCFF for P-1 certified unduplicated student count % increase; PY lottery revenue; local revenue actuals higher than projected at first interim. Brenda reviewed for the board how to interpret the information on the SACS Form 62, pointing out where to find the increases in revenue and corresponding offset increases in expenditures. She reported that the school's cash flow is currently in a good position and we are still expecting additional local revenue from the Square 1 fundraiser and the Intel PC-Pals program, anticipating at least an amount equal to what was received last year (\$10,000).

The Board Chair called for a motion to approve the Second Interim Budget with Positive Certification
Motion by Cameron; Seconded by Molly; Approved 3-0

X. Consent Agenda

1. Regular Meeting minutes of February 13, 2018
Motion by Molly; Seconded by Cameron; Approved 3-0

XI. Adjournment to Closed Session

XII. Discussion/Action Items

1. Personnel positions for 2018-19
2. Facilities

XIII. Reconvene to Open Session

XIV. Closed Session Announcements

1. The school will advertise positions for 2018-19, including a part-time Business Manager. The Business Manager will report to the Head of School, rather than the Board.
2. The employee benefits package will be adjusted.

XV. Adjournment

The Chairwoman called for a motion to adjourn the meeting at 6:46 pm.
Motion by Cameron; Seconded by Molly; Approved 3-0

Minutes Certification:

Proposed minutes respectfully submitted,

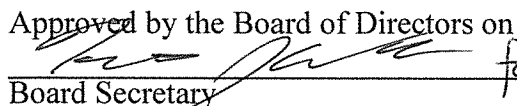
Brenda Cauchon

Recording Clerk

4/17/18

Date

Approved by the Board of Directors on


Board Secretary

for Molly Mix

4-17-18
Date