



RISING SUN MONTESSORI SCHOOL

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The mission of Rising Sun Montessori School is to provide an authentic Montessori school that embraces the diversity of our students, parents, and teachers. Our school community will nurture the individual needs of each child in a learning environment that encourages students to be self-directed, avid learners who are prepared for a diverse world.

RISING SUN MONTESSORI SCHOOL BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Date: December 12, 2017
Time: Open Session 5:00 pm.
Location: Library, Rising Sun Montessori School
7006 Rossmore Lane El Dorado Hills, CA 95762

OPEN SESSION 5:00 p.m.

I. Call to Order

The meeting was called to order by the Vice Chairman of the Board at 5:05 pm

II. Roll Call

The Chairwoman took roll of members present:

Margarita Rivera, Board Chair	Present <u> </u>	Absent <u>X</u>
Ken Wenham, Vice Chair	Present <u>X</u>	Absent <u> </u>
James Stoops, Treasurer	Present <u> </u>	Absent <u>X</u>
Molly Mix, Secretary	Present <u> </u>	Absent <u>X</u>
Joshua Divelbiss, Member	Present <u>X</u>	Absent <u> </u>
Cameron Lagala, Member	Present <u>X</u>	Absent <u> </u>

III. Approval of Agenda

Motion to approve agenda by Josh; Seconded by Cameron; Approved 3-0

IV. Public Comments (Items not on agenda)

None

V. Parent Committee Report

Parent Committee President will report at the January meeting. Nothing to report at this time.

VI. Teacher Report

There was no teacher report for this meeting.

VII. Head of School Report

1. Karl reported to the board members that our revenue is calculated on ADA, which is currently budgeted at 107.73 but with our current rate of 95.8% our ADA is closer to 109.9. We also have another potential 7th grade student starting after the break.
2. In outgoing years we are projecting an expansion rate of 15%, our average growth per year. We will enroll another 20 students next year which may require additional facilities. There is currently a Facility Committee that is looking into our options. If we plan to get another modular building, those plans will need to take place in January in order to be ready by August. Along with the expanding facilities/enrollment, we will be expanding staffing. Next year we anticipate to have 2 lower elementary; one upper elementary, and some sixth grade students added to the middle school classroom.

3. Suspension and Expulsion rates have remained the same as last reported: To date there have been no expulsions, and only 2 students have been suspended for two days.

VIII. Discussion/Action Items

1. 2017-18 First Interim Budget-Brenda reviewed key areas of the First Interim budget and cash flow projections, specifically pointing out changes from the board adopted Preliminary Budget to current budget standing. All board members received a copy to review prior to the meeting.
Motion to approve the First Interim budget: Motion by Cameron; Seconded by Josh; Approved 3-0
2. 2016-17 Completed audit-The board did not have any questions about the completed audit, as there were no changes, other than the insertion of missing dates to the draft audit.
Motion to approve the 2016-17 Audit: Motion by Cameron; Seconded by Josh; Approved 3-0
3. Fiscal Plan of Action: The auditors requested the board adopt a Fiscal Plan to address the negative ending fund balance in the 2016-17 audit. A Fiscal Plan of Recovery was submitted for the board to review. The board did not have any questions. Motion to approve Fiscal Plan of Action: Motion by Josh; Seconded by Cameron; Approved 3-0
4. Review new audit proposals: The board was informed of both proposals auditing practices. The board discussed advantages and disadvantages of staying with the same audit firm or going with a new audit firm. The Vice Chair requested a motion to continue using the services of Christy White & Associates: Motion by Cameron; Seconded by Josh; Approved 3-0
5. The current January board meeting is scheduled for the second day after we return from winter break. It was discussed that we would not have time to prepare an agenda during break, nor would there be anything to report during that time period, therefore it was suggested to move the January meeting date out further in the month. The Vice Chair made a motion to move the meeting to January 23, a day in which all board members present, and Head of School, agreed they could attend. Motion by Josh; Seconded by Cameron; Approved 3-0

IX. Consent Agenda

1. Educator Effectiveness Plan
 2. Regular Meeting minutes of November 14, 2017
- Motion by Cameron; Seconded by Josh; Approved 3-0

X. Adjournment

The Vice Chairman called for a motion to adjourn the meeting at 5:45 pm.
Motion by Josh; Seconded by Cameron; Approved 3-0

Minutes Certification:

Proposed minutes respectfully submitted,

Brenda Cauchon
Recording Clerk

1/23/18
Date

Approved by the Board of Directors on

Board Secretary

01/23/18
Date