



**RISING SUN MONTESSORI SCHOOL**  
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*The mission of Rising Sun Montessori School is to provide an authentic Montessori school that embraces the diversity of our students, parents, and teachers. Our school community will nurture the individual needs of each child in a learning environment that encourages students to be self-directed, avid learners who are prepared for a diverse world.*

**RISING SUN MONTESSORI SCHOOL BOARD OF DIRECTORS**

**REGULAR MEETING MINUTES**

**Date:** January 17, 2017  
**Time:** Open Session 5:00 pm.  
**Location:** Library, Rising Sun Montessori School  
 7006 Rossmore Lane El Dorado Hills, CA 95762

**OPEN SESSION 5:00 p.m.**

**I. Call to Order**

The meeting shall be brought to order by the Chairwoman of the Board at 5:03 pm

**II. Roll Call**

The Chairwoman took roll of members present:

Margarita Rivera, Board Chair	Present <u>X</u> Absent <u>   </u>
Ken Wenham, Vice Chair	Present <u>X</u> Absent <u>   </u>
James Stoops, Treasurer	Present <u>X</u> Absent <u>   </u>
Molly Mix, Secretary	Present <u>X</u> Absent <u>   </u>
Lincoln Snyder, Member	Present <u>   </u> Absent <u>X</u>

**III. Approval of Agenda**

The Chairwoman called for a motion to approve the agenda.  
 Motion to approve by James; Seconded by Molly, Approved 4-0

**IV. Public Comments (Items not on agenda)**

None

**V. Parent Committee Report**

Absent. Not able to present

**VI. Teacher Report-Taurus Classroom**

Ms. Heather reported they have identified and are working with students with RTI plans. Ms. Robin has been a big help in coordinating this in the classroom. As a result, two students have been released from RTI and are now doing grade level work. They have added on to the Language Arts curriculum; Albanesi lessons stop after 8<sup>th</sup> grade. Five students are working beyond their grade level and four more will soon be joining their group. They recently completed another going out week. As a practical life activity the students learned to sew. They learned to make a quilt, which developed their teamwork skills. Students worked together to add pieces to make a larger piece.

Ms. Heather is excited about attending the American Montessori Society Annual Conference this year. There are a lot of workshops that are targeted for adolescence.

**VII. Academic Report-Curriculum Coordinator**

Ms. Robin provided the board with two reports: progress from the first 9 weeks and student progress from the last 9 weeks. During the first 9 weeks there were 19% of students with RTI plans. The second reporting period shows the RTI at 12%. Students were placed in RTI if they were a full grade level behind. In other categories there was an increase: IEPs and EL, but 504 remained the same. Some students will begin a writing RTI program. Robin explained that they are reviewing variables in why the writing scores are low in some grade levels to see where the gaps in fluency lie. For example, typing/reading on computer as opposed to print. Once the students take the paper test and do well, then it appears to be a challenge with software use.

One problem that the board will need to address in the near future is that we have several students who are two grade levels ahead. We have middle school students who are working in high school level, and a fourth grade student who is at middle school level work. We will need to have a plan in place for addressing these groups of high achieving students.

**VIII. Head of School Report**

1. Future building plans: Karl reviewed the growth plan for the facility with the architect and board chair. Karl will meet with the fire marshall to make sure that our build out plans meet requirements for emergency access to the site.
2. The Governor’s new budget has the gap closing down to 23% from 56%. If we do not have a TK/K program this fall, we will see our reserve cut by half. We have a budget of 112 students this year, but current enrollment is at 99. We’ll have to make adjustments to our current budget to reflect this decreased enrollment. We have a rescheduled meeting with our Back Office School Business Manager to make these and other adjustments to our budget this current year.
3. The family handbook has grown since last year with the recent legal updates from YM&C. Karl reviewed three key areas of change for the 2017-18 Family Handbook with the updated revisions done by YM&C: 1) Health & Safety; the immunization section was updated and detailed; 2) Student discipline-no “willful defiance” suspensions allowed for students in grades 1-3 and “willful defiance” is no longer an expellable offense for K—12; and 3) Uniform Complaint Procedure notifying all parents of their rights to formally file a complaint with the school.

**IX. Discussion/Action Items**

1. There were no further questions about the changes to the Family Handbook. Shall the board motion to approve the 2017-18 Family Handbook for dissemination this fall?  
Motion by James; Seconded by Molly; 2017-18 Family Handbook approved 4-0

**X. Consent Agenda**

1. Regular Meeting minutes of December 16, 2016  
Motion by Molly; Seconded by Ken; Approved 4-0

**XI. Adjournment to Closed Session**

The Chairwoman called for a motion to adjourn the meeting to closed session.  
Motion by Molly; Seconded by Ken; Approved 4-0 to adjourn to closed session at 6:05 pm.

**CLOSED SESSION**

**XII. Call to Order**

**XIII. Roll Call**

The Chairwoman took roll of members present:

Margarita Rivera, Board Chair	Present <u> X </u> Absent <u> ___ </u>
Ken Wenham, Vice Chair	Present <u> X </u> Absent <u> ___ </u>
James Stoops, Treasurer	Present <u> X </u> Absent <u> ___ </u>
Molly Mix, Secretary	Present <u> X </u> Absent <u> ___ </u>
Lincoln Snyder, Member	Present <u> ___ </u> Absent <u> X </u>

**XIV. Discussion/Action Items**

1. Review of current and future staff needs.

**XV. Reconvene to Open Session**

**XVI. Closed Session Announcements**

None

**XVII. Adjournment**

The Chairwoman called for a motion to adjourn the meeting.

Motion by Ken; Seconded by Molly; Approved 4-0 to adjourn at 6:35pm.

**Minutes Certification:**

Proposed minutes respectfully submitted,

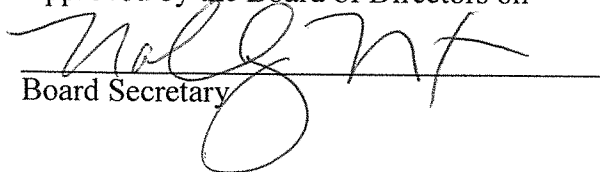
Brenda Cauchon

Recording Clerk

February 21, 2017

Date

Approved by the Board of Directors on



Board Secretary

02/21/17

Date